



(Tender Notice No. KVK/09/2019-20)

INVITATION TO TENDER FOR LEASING OUT OF FRUIT ORCHARD (below mentioned trees/plants) AT KVK, BUD BUD

Note: The envelope containing the tender as well as all subsequent communication should be addressed to the following address and submitted to the **Sr. Scientist & Head, P.O- Bud Bud, Dist- Purba Bardhaman, West Bengal, Pin-713403.**

Sub: Leasing out of Fruit orchard (below mentioned trees/plants) at KVK Burdwan, P.O- Bud Bud, Dist- PurbaBardhaman, Pin-713403, West Bengal

Mango	Guava	Sapota	Lemon	Total
150	75	14	12	251

GENERAL INSTRUCTION TO THE BIDDERS

The Director, ICAR-Central Research Institute for Jute & Allied Fibres, Barrackpore invites you to tender to bid for the leasing out Fruit orchard (above mentioned trees) at KVK, Bud Bud. The conditions governing leasing of orchard are mentioned below. Interested parties who intend to participate may submit their tender bids/rates to the **Sr. Scientist & Head, P.O- Bud Bud, Dist- Purba Bardhaman, West Bengal, Pin-713403** on the prescribed tender form attached.

- 1. Earnest Money Deposit (EMD):** Rs. 1250/- (Rupees One thousand two hundred and fifty only) in the form of Demand Draft drawn in favour of **"ICAR UNIT-CRIJAF" payable at SBI Barrackpore Rly Station Branch (Code 3071), Kolkata** in a sealed envelope super-scribed as **"EMD fee for leasing of fruit orchard"** on or before last date & time of submission of bids. In the absence of EMD, the tender will not be accepted. In no means cheque will be accepted in this regard. THE TENDER MAY NOT BE CONSIDERED IF THE EARNEST MONEY IS NOT SENT ALONG WITH TENDER. No request for transfer of any previous deposit of earnest money will be entertained.
- 2. Tender Cost:** The bidder should submit a demand draft of Rs. 500/- (Rupees Five hundred) only towards non-refundable tender fee, drawn in favour of **"ICAR UNIT-CRIJAF" payable at SBI Barrackpore Rly Station Branch (Code 3071), Kolkata** in sealed envelope super-scribed as **"Tender fee for leasing of fruit orchard"** on or before last date & time of submission of bids. In the absence of tender cost, the tender will not be accepted. The tender documents are available with the **Sr. Scientist & Head, KVK Burdwan , P.O-Bud Bud, Dist- Purba Bardhaman, Pin- 713403, West Bengal** as well as ICAR-CRIJAF website www.crijaf.org.in & KVK website www.kvkcrijaf.org.in
- 3. Preparation of Tender:** The schedule-I of the tender form should be submitted intact.
- 4. Signing of tender:** If complete information is not given in the tender form or if the particulars and date (if any) asked in the tender are not filled then the tender is liable to be rejected.
- 5. Latest Hour for receipt of Tender:** Tender may be submitted/sent by Speed Post/Courier/By hand for dropping in the tender Box, so as to reach **KVK Burdwan, P.O- Bud Bud, Dist- Purba Bardhaman, Pin-713403 West Bengal** on or before **30.03.2020 upto 01.00pm**. Authority will not be responsible for any postal problem for late submission of the tender. **Last date of Submission of tender is 30.03.2020 at 01.00pm and opening date of tender bids is 30.03.2020 at 02.00pm at KVK Burdwan, P.O-Bud Bud, Dist- Purba Bardhaman, West Bengal, Pin-713403.**
- 6. Opening of Tender:** You are at liberty to be present or may authorize a representative to be present while opening of the tender at the time and date specified in the schedule. The name and address of the representative who would be attending at the time of opening of the tender on your behalf should be indicated in your tender, please also state the name and address of your permanent representative if any.
- 7. Price:** The minimum lease value to be quoted for the orchard is **Rs. 25,000/- (Rupees Twenty five thousand) only for two years .The tenderer have to quote Rs. 25,000/- or more not less than that.** The value to be quoted by the tenderer to be shown clearly in figures and words and in Indian Currency.
- 8. Lease/Contract period:** For two years.

9. **Terms of Leasing:** To the successful highest bidder, after submission of full bid value to the ICAR-CRIJAF bank account and after realization of the amount the Successful highest bidder will be allowed for cultivation of fish only after signing a MOU on Non-Judicial stamp paper of Rs. 100/- . The full tender amount should be deposited within 15 days from the date of award of the order. In the event of non-submission of full tender value earnest money shall be forfeited.

10. **Security Deposit: The lessee/tenderer shall have to pay to the owner of the ponds @ 10 % of contract value as a security deposit.** The Security Deposit shall earn no interest whatsoever. ICAR-CRIJAF/KVK Burdwan shall refund the said deposit after deducting applicable/ pending dues if any upon completion of the leased period and only upon the Leaseholder vacating the leased Ponds.

11. **Right to acceptance:** The institute in its absolute right may accept the highest or any tender and reserves to itself the right of accepting/rejecting the whole tender.

12. **Arbitration:** Decision of the Director, ICAR-CRIJAF, Barrackpore will be final for any aspect of the contract and binding to all parties. Disputes arising if any on the contract will be settled at his/her level by mutual consultation and in case of failure of settlement dispute shall be referred to the sole arbitrator to be appointed by the Director, ICAR-CRIJAF. The Decision of the arbitrator so appointed shall be final and binding on the parties. Arbitration proceedings shall be governed by the Arbitration and Constitution Act, 1996.

13. **Inspection:** Inspection of the orchard can be done from **10.03.2020 to 29.03.2020 in between 11.00am to 03.00pm after reporting to Sr. Scientist & Head, P.O-Bud Bud, Dist- Purba Bardhaman, West Bengal, Pin-713403** on any working days. No counter conditions or relaxations requested by the tenderer/lessee will be accepted.

14. The lessee/tenderer will discharge all his legal obligations in respect of the workers/ supervisors to be employed/ deployed by him for the execution of the work in respect of their wages and service conditions and shall also comply with all the rules and regulations and provisions of laws in force that are applicable to them from time to time, viz. obligations under Contract Labour (Regulation & Abolition) Act 1970, workmen's Compensation Act, 1943, EPF, ESI & MP Act 1947 etc. The lessee/Contractor shall indemnify and keep indemnified the Sr. Scientist & Head from any claims, loss or damages that may be caused to it on account of any failure to comply with the obligations under various laws. In case of any dispute, the decision of Director, CRIJAF shall be final and binding on the lessee/tenderer. The authority will not be responsible for any kind of mishap/accident/untoward incident involving the pond or the workers engaged by the lessee.

15. The following documents/ vouchers (self attested photo copy) are required to be enclosed with the tenders form which are the part of the tender's documents:-

- a. Voter ID
- b. Aadhar Card
- c. Address proof (Electric bill/pass port/ration card)
- d. Pan card
- e. Bank details

-Sd-

Sr. Scientist & Head, Bud Bud
On behalf of Director, ICAR, CRIJAF Barrackpore

(Above conditions are acceptable to us)

Name of Tenderer/Lessee:

Signature of the tenderer/Lessee:

Address of the tenderer/Lessee:

**CONDITIONS GOVERNING FOR LEASING OF FRUIT ORCHARD (Mentioned earlier) AT
KVK, BURDWAN BUDBUD (Tender Notice No. KVK/09/2019-20)**

- 1) The identity of the personnel to be engaged for looking after the orchard must be intimated to Sr. Scientist & Head KVK along with details well in advance for the security reason. No Sub-contracting of this work will be permitted. If at any given point of time it is observed or brought to the notice of the KVK that the ponds are sub-contracted by the contractor/lessee, the agreement will be liable to be cancelled and the security deposit amount shall be forfeited.
- 2) While implementing any work in the orchard, directions given by any Officer/Officials of the ICAR-CRIJAF/KVK Bud Bud should be strictly followed.
- 3) The greenery, trees etc. in and around the orchard should not be cut/ trimmed without the permission from the Sr. Scientist & Head KVK, Bud Bud.
- 4) The contractor/lessee has to make necessary arrangements for guarding the orchard, KVK will not be held responsible for any type of theft of fruit/out put.
- 5) ICAR-CRIJAF/KVK Burdwan owns and possess the orchard and all the surrounding areas as such, if any modifications/constructions are required to be done, the same will be executed for which the KVK has liberty to use any area near to the orchard or inside the orchard.
- 6) No camping rights will be given in the premises to the contractor/lessee.
- 7) No insecticides or any chemicals to be used into the orchard other than those recommended for horticulture.
- 8) There should be no damages to the property/crops/water etc. of the firm, if so occurred, damages will have to be compensated by the contractor/lessee appropriately. Regular cleaning of Orchard needs to be done.
- 9) For any night time operation related to security guard within the campus area, prior permission has to be obtained from the Sr. Scientist & Head. The details of the personnel and movement of the personnel deployed, to be kept informed by the contractor/lessee to Sr. Scientist & Head.
- 10) The contractor/bidders/lessee has the sole responsibility to take care of their staff/workers for any injury whether it is Normal/Fatal sustained by their workers etc.
- 11) The Institute has the right to terminate the contract/lease at any given time without assigning any reason. Any dispute arising out of above mentioned conditions, the decision of the Director, ICAR-CRIJAF will be final and binding.
- 12) Due to any breach of the aforesaid conditions the contract will be automatically treated as cancelled with immediate effect and the contractor/lessee will not have any right to claim for the investments made and loss incurred.
- 13) KVK will have the right to conduct its mandated activities like training/FLD/OFT or any other form.

(Above conditions are acceptable to us)

Name of Tenderer/Lessee:

Signature of the tenderer/Lessee:

Address of the tenderer/Lessee:

**Price offer form for leasing out of Orchard at KVK Burdwan, P.O- Bud Bud, Dist-
PurbaBardhaman, West Bengal, Pin-713403 for a period of 02 years
(Tender Notice No. KVK/09/2019-20)**

1. Last date of submission of Tender: 30.03.2020 till 01.00 P.M (1300 Hrs)
2. Name of tenderer/Lessee: _____
3. Contact No.(Mobile): _____
4. Email (If any): _____
5. Bank details _____

- 6.Address of Tenderer/Lessee _____

- a) EMD Demand draft no. & Amount _____
- b) Tender Fee DD No. & Amount _____
- c) Offer price for leasing of Orchard Ponds _____
(In words & figures)
(Minimum offer price is Rs. 25,000/-)
(Tender Notice No. KVK/09/2019-20)

Signature of Tenderer/Lessee

Please enclose:

1. Aadhar Card, Voter ID, PAN card, Address proof, bank details (self attested photo copy)
2. All DDs in original